

Graduate Student Assistant | Finance Programs Stevens Institute of Technology

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Downloaded On: May. 9, 2024 9:29am

Posted Jul. 13, 2023, set to expire Jul. 12, 2024

Job Title Graduate Student Assistant | Finance Programs
Department Graduate Studies Finance and Financial Engineering
Institution Stevens Institute of Technology
Hoboken, New Jersey

Date Posted Jul. 13, 2023

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Graduate Student

Academic Field(s) Finance
Business - General

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Apply By Email

Job Description

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Yielding Graduate Assistants will be hired to assist with yielding initiatives of Stevens School of Business Graduate Students for the Summer and Fall 2021 semesters. The Finance Programs (Finance, Financial Engineering, Financial Analytics) yielding GAs will work alongside the Program Coordinator to assist with outreach to prospective students, including answering student inquiries via emails/calls, regular and consistent data entry, and making Study Plans. The position includes 5 hours per week for calling and data upkeep.

Prospective calling campaign GAs must be detail-oriented, have strong communication skills, and a

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strong knowledge/understanding of the Finance programs we offer.

GAs must be currently enrolled students in one of the 3 programs (FIN,FE,FA).

This position is for Stevens students currently enrolled. Must have a fulltime status. Bachelors Degree required. This is a part-time hourly position.

Department

Graduate Studies Finance and Financial Engineering

General Submission Guidelines:

In order to be considered a candidate for any job at Stevens, you must submit an online application. Please attach a cover letter and resume with each application. Other requirements for consideration may depend on the job.

Still Have Questions?

If you have any questions regarding your application, please contact Jobs@Stevens.edu

EEO Statement:

Stevens Institute of Technology is an Equal Opportunity Employer. Accordingly, Stevens adheres to an employment policy that prohibits discriminatory practices or harassment against candidates or employees based on legally impermissible factor(s) including, but not necessarily limited to, race, color, religion, creed, sex, national origin, nationality, citizenship status, age, ancestry, marital or domestic partnership or civil union status, familial status, affectional or sexual orientation, gender identity or expression, atypical cellular or blood trait, genetic information, pregnancy or pregnancy-related medical conditions, disability, or any protected military or veteran status.

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Stevens is building a diverse faculty, staff and student body and strongly encourages applications from female and minority candidates as well as veterans and individuals with disabilities. Stevens is a federal contractor under the Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA) and the Rehabilitation Act of 1973, as well as other federal statutes.

Jeanne Clery Disclosure:

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the Department of Public Safety is required to publish an annual security report which includes statistics mandated by the Clery Act. You can obtain a copy of this report by accessing the following web site: <http://www.stevens.edu/sit/police>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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