

Associate Dean - College of Business
Bryant University

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Posted Apr. 16, 2018, expired Aug. 16, 2018

Job Title	Associate Dean - College of Business
Department	College of Business
Institution	Bryant University Smithfield, Rhode Island
Date Posted	Apr. 16, 2018
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Dean
Academic Field(s)	Business - General
Apply Online Here	https://employment.bryant.edu

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Job Description

Bryant University's distinctive multi-disciplinary curriculum integrates business with the arts and sciences, a global perspective, and a focus on character and ethics.

Through this combination of scholarly rigor, expansive thinking, and meaningful practice, students gain a deep understanding of their chosen disciplines as well as the interconnectedness of nations and cultures, which prepares them to address the emerging needs of industry and society.

A Bryant education conveys not just knowledge but values; develops not just technical skills but critical thinking and reasoning ability in a global context; and inspires not just competence but the qualities of character and leadership and a culture of service to others. This transformational education inspires and empowers students to truly make a difference in the world.

Bryant is also dedicated to the success of our faculty and staff, and the school provides excellent benefits, training, and support so that individual talents may flourish for the benefit of its students. Bryant's academic and technological excellence and innovation foster the development of individuals

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so each can reach his or her personal best in life and their profession.

The University is located approximately 15 minutes from Providence and one hour from Boston. This position reports to the Dean, College of Business, and under his/her direction is principally responsible for the development and delivery of high quality graduate academic programs within the College of Business including the MBA program and all on-line programming. In addition, s/he serves as a senior advisor on all College of Business programs including developing marketing strategies and promoting partnerships with corporate and government entities to further enhance the academic quality and reputation of the College of Business, and facilitating the development and retention of well-qualified faculty.

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PRINCIPAL ACCOUNTABILITIES:

Provide strategic and managerial oversight and short-term and long-term growth of graduate programs within the College of Business. Work with the Provost, Dean and academic department chairs to facilitate the development of appropriate curricula for graduate programs, along with appropriate staffing of graduate courses.

Manage and supervise the launch of new graduate school programs (e.g. MBA degrees with concentration in specific disciplines such as Health Care), and enhance existing programs.

Provide direct supervision of the online MBA and future online offerings within the COB graduate programs.

Provide oversight and tactical support in the areas of:

Graduate level curriculum development and integration, including identification of opportunities to build joint programs with the Executive Development Center and the College of Arts and Sciences
Research positioning and support
Accreditation

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Work with key internal constituencies such as Admissions, University Relations and University Advancement to facilitate the communication of academic quality indicators to external constituencies, particularly and specifically for the graduate school.

OTHER DUTIES:

In conjunction with the Dean and department chairs, effectively support the recruitment, evaluation, development and retention of faculty, ensuring practices are in keeping with the spirit and intent of University policy of diversity and EEO/AA guidelines and are in compliance with the collective bargaining agreement (CBA) between the University and the Faculty Federation. Serve as COB primary resource on matters of contract interpretation, questions, or concerns, ensuring the effective administration of the CBA.

Facilitate interaction with various internal support departments, including, but not limited to, Admissions, University Relations, Alumni Relations, Amica Center for Career Education, Undergraduate Advising, and the Registrar's Office, as well as with various external constituencies such as alumni and industry.

Coordinate the development, implementation, and forward evolution of a process for the regular review and evaluation of current programs and curricula, and the identification of opportunities for evolution in programs, program content, design and delivery. Look to identify and administer more integrative programs that will ultimately help to identify the Bryant University College of Business brand.

Actively participate and act as a representative of the Dean on assigned committees.

Related duties as assigned by the Provost and/or the Dean.

This position expects a highly committed administrator and teacher prepared to implement a "growth agenda" within graduate programs. It requires an individual with a terminal degree in a business discipline from an AACSB accredited institution and successful experience in academic administration. A proven record in academic program development; demonstrated policy and decision-making ability; and proven effectiveness in fiscal management and resource allocation are required. Excellent interpersonal, communication, operational and problem-solving skills, and a record of strong, consistent, and successful collaboration with faculty, administrators, staff and students is imperative. Demonstrated ability to establish and maintain cooperative and consultative working relationships with all segments of the University community and external stakeholders is very important. An understanding of and experience with AACSB accreditation and the new standards is required.

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Regular attendance at assigned job site and the ability to work collaboratively with co-workers and constituents in a fast-paced setting are essential functions of this position.

Certain requirements are subject to possible modification to reasonably accommodate persons with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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Contact E-mail HumanresourcesBryantZhuhai@gmail.com