

Executive Director, Real Estate Foundation
North Carolina A & T State University

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Posted Oct. 25, 2019, set to expire Feb. 24, 2020

Job Title	Executive Director, Real Estate Foundation
Department	University Foundation
Institution	North Carolina A & T State University Greensboro, North Carolina
Date Posted	Oct. 25, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Real Estate
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Job Description	

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The Executive Director shall serve concurrently as the Manager of the LLC and serve as a non-voting member of all committees of the Board of Directors of the Real Estate Foundation. The Executive Director shall have day-to-day charge and management of the property, affairs and funds of the Foundation and have the power and authority to do and perform all acts and functions consistent with the by-laws of the Foundation and the policies, procedures, and duties as may be provided by the Board of Directors. The Executive Director shall work with the Board of Directors to develop and administer processes for strategic planning, management, partnerships, and community development and, with support from NC A&T State University (NCAT) shall interact with members of the University's administration and boards and oversee communications related to the Real Estate Foundation. The Executive Director shall report to the Board of Directors and shall be responsible for administering the policies of the Real Estate Foundation as defined by its by-laws and mission and as promulgated by its Board of Directors. The Executive Director shall have the full responsibility of ensuring the proper administration of the Foundation, its budget, personnel, and its relationship with corporate entities, foundations, and other private sector sources of support for the operations of the Foundation.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Please see the job description for contact details pertaining to this university job announcement.