

Lecturer - Assistant Instructor - Business
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=134116>

Downloaded On: Jan. 19, 2020 12:42am

Posted Nov. 26, 2019, set to expire Mar. 24, 2020

Job Title	Lecturer - Assistant Instructor - Business
Department	N/A
Institution	University of California Berkeley Berkeley, California
Date Posted	Nov. 26, 2019
Application Deadline	11/24/2020
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Business - General
Apply Online Here	https://apptrkr.com/1723408

Apply By Email

Job Description

Recruitment Period

Open date: November 25th, 2019

Last review date: Tuesday, Dec 10, 2019 at 11:59pm (Pacific Time)

Applications received after this date will be reviewed by the search committee if the position has not yet been filled.

Final date: Tuesday, Nov 24, 2020 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

Description

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The Haas School of Business at the University of California, Berkeley is generating an applicant pool of assistant instructors to support lead instructors with courses taught in our business school programs should an opening arise. The pool will remain in place for one year. Positions may range from 5% to 17% time, and applications are typically reviewed for summer course needs in April, fall course needs in May, and in November for spring course needs.

General Duties:

The position duties will support the Lead Instructor and include: .

- Attending Lecturers
- Leading discussion sections
- Preparing course materials
- Holding office hours
- Assigned grading duties
- Proctoring exams
- Performing individual/group tutoring
- Maintaining/submitting student grades
- Occasionally attending class at another location other than UCB

Basic qualifications:

The minimum qualifications to be an applicant is a Bachelor Degree or equivalent international degree in progress at time of application.

Additional qualifications:

A Bachelor Degree or equivalent international degree by start date.

Preferred qualifications:

Higher education teaching experience and advanced degree by start date are preferred. However students who have just completed a Bachelor's Degree or equivalent in Business by time of appointment are eligible for consideration.

Salary for all positions will be competitive and commensurate with qualifications.

Haas School of Business is committed to creating an inclusive environment, one that is supportive of all individuals, regardless of background. We are committed to building an excellent and diverse faculty, staff, and student body, and we welcome applicants whose experiences have prepared them to contribute to this commitment.

On-line application:

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[url=https://apptrkr.com/get_redirect.php?id=1723408&targetURL=https://aprecruit.berkeley.edu/apply/JPF02427]https://aprecruit.berkeley.edu/apply/JPF02427.

The pool will close on November 24, 2020 . If you have questions, please contact us at [url=https://apptrkr.com/get_redirect.php?id=1723408&targetURL=mailto:lecturerrecruit@haas.berkeley.edu]mailto:lecturerrecruit@haas.berkeley.edu

Please note: The use of a lecturer pool does not guarantee that an open position exists. See the review date specified in AP Recruit to learn whether the Department is currently reviewing applications for a specific position. If there is no future review date specified, your application may not be considered at this time.

UC lecturers are academic appointees and are represented by an exclusive bargaining agent, University Council - American Federation of Teachers (UC-AFT). This position is represented by the bargaining unit.

For those who are not US citizens or permanent residents, a legal permit that allows work in the United States (such as a US visa that allows employment) is required by the start date of the position. The department is unable to provide a visa/work permit.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age or protected veteran status. For the complete University of California nondiscrimination and affirmative action policy see: [url=https://apptrkr.com/get_redirect.php?id=1723408&targetURL=http://policy.ucop.edu/doc/4000376/NondiscriminationAffirmAct]http://policy.ucop.edu/doc/4000376/NondiscriminationAffirmAct.

Job location Berkeley, CA

Requirements

Document requirements

* Curriculum Vitae - Your most recently updated C.V.

Reference requirements

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* 3 required (contact information only)

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California Berkeley

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