

Assistant/Associate Professor to act as Head of
Department
Webster University Geneva

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Posted Jun. 23, 2022, set to expire Oct. 25, 2022

Job Title	Assistant/Associate Professor to act as Head of Department
Department	Walker School of Business and Technology https://webster.ch/academics/faculty/sbt.php
Institution	Webster University Geneva Geneva, , Switzerland
Date Posted	Jun. 23, 2022
Application Deadline	Jul. 15, 2022
Position Start Date	Aug. 20, 2022
Job Categories	Assistant Professor Associate Professor Department Head/Head/Chair
Academic Field(s)	Business - General
Job Website	https://webster.ch/humanresources/jobs.php

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Job Description

1/ Position overview

Webster University Geneva is seeking applicants for an Assistant/Associate Professor to act as the Head of the Walker School of Business and Technology (ie. WSBT). The position is based at Webster University Geneva, Switzerland. The successful candidate must have demonstrated research excellence through peer-reviewed publications, must possess a good track record in teaching and have a proven ability to manage a team of faculty, academic programs and students. The position calls for someone with in depth knowledge and experience in the field of Business Administration, Economics or Finance, ability to be innovative and to collaborate effectively with colleagues from Saint Louis and other extended and international campuses. She or he will be asked to interact with the local community and will ultimately be accountable for the success of the programs offered by the

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department. Our Business and Management programs are accredited by ACBSP. This accreditation supports our efforts in assuring quality standards and assurance of learning.

2/ Essential duties and responsibilities

Work collaboratively to provide leadership within the WSBT and across all Webster University Geneva departments on key institutional and academic areas. This includes the Swiss accreditation processes and enhancement of enrollments.

Manage all aspects of the WSBT.

Lead curriculum development and review, and liaise with the main and other campuses of the Webster network.

Lead course planning, research & publications, community services, recruitment and development of departmental faculty; provide course evaluation feedback and monitor progress.

Maintain an individual research agenda resulting in the publication of articles in peer-reviewed journals, book chapters and books.

Teach five courses per year (both Undergraduate and Graduate), mentor and advise undergraduate and graduate students.

Support student recruitment outreach by working closely with Admissions, Alumni and Career Services.

Set and monitor annual departmental objectives and manage annual budget.

Maintain and develop relationships with professionals through organizing regular conferences.

Participate in the university institutional life (internal / external)

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Michel Pollak
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Contact E-mail pollak@webster.ch