

**Project Officer (Blockchain)
Nanyang Technological University**

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Posted Oct. 18, 2024, set to expire May 6, 2025

Job Title	Project Officer (Blockchain)
Department	NTU Centre in Computational Technologies for Finance
Institution	Nanyang Technological University Singapore, , Singapore
Date Posted	Oct. 18, 2024
Application Deadline	Open untill filled
Position Start Date	Available Immediately
Job Categories	Research Scientist/Associate
Academic Field(s)	Management Information Systems - All Business - General
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Job Description

The NTU Centre in Computational Technologies for Finance is a newly created pan-university centre in NTU to coordinate and support NTU's initiatives, activities and programs in Blockchain.

The centre is co-managed by CoE and NBS, and is looking to fill a Project Officer position.

Key Responsibilities:

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The emphasis of this role will be to provide effective and efficient project management on research projects in the area of digitalization and blockchain. The project officer will also be expected to provide research support in terms of the following:

- Conduct literature review, scan and synthesize scholarly and academic research articles, prepare case studies, technical reports and research papers
- Implement the data collection including the conduct of interviews, design and administration of surveys and computerized testing tools
- Enter, clean and analyze the collected data, and conduct basic statistical data analyses.

Job Requirements:

- A Bachelor's or Master's degree in Business, Psychology, Sociology, Information Systems, or related disciplines (e.g., Social Sciences)
- Exemplary oral and written skills
- Strong analytical and logical reasoning skills
- Proficiency in Microsoft Office and comfortable with fundamental IT skills
- Ability to organize and manage multiple project deadlines
- Entry level candidates are welcomed to apply

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Applicants with practical work experience, and experience in research and project management will have an advantage.

We regret that only shortlisted candidates will be notified.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Singapore