

Adjunct Faculty Business Systems
Villanova University

Direct Link: <http://www.AcademicKeys.com/r?job=96812>

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Job Title	Adjunct Faculty Business Systems
Department	N/A
Institution	Villanova University Villanova, Pennsylvania
Date Posted	Sep. 11, 2017
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Adjunct/Visiting Professor
Academic Field(s)	Business - General
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Job Description

Adjunct Faculty Business Systems

Posting Number: 2017376F

Position Type: Faculty

Recruitment Type: Internal/External Applicants

Work Schedule: PT/12 Month

Department: 271-Dir-Summer Sess and Part-Time Div

Position Summary

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The College of Professional Studies is seeking applications for adjunct teaching positions from qualified candidates in the following non-credit, certificate based programs:

- * Supply Chain Management (CSCP)
- * Contract Management
- * Finance
- * Leadership

Villanova is a Catholic university sponsored by the Augustinian order. Diversity and inclusion have been and will continue to be an integral component of Villanova University's mission. The University is an Equal Opportunity/Affirmative Action employer and seeks candidates who understand, respect and can contribute to the University's mission and values.

Duties and Responsibilities

- * Preparation of weekly class schedule syllabus additional referenced materials and teaching tools for classroom and online delivery.
- * Teach required material(s) to students using technology tools provided by the University.
- * Provide an environment of learning that is welcoming, interactive and focused.
- * Provide administrative tasks, including but not limited to, distribution of materials, attendance monitoring, reporting of activities to a CPS administrator and submission of final grades.
- * Attend faculty meetings as required.

Minimum Qualifications

- * Bachelors Degree required for all

adjunct faculty.

- * 3 to 5 years Professional experience in topics.
- * Prior teaching experience required.
- * Proven ability to teach successfully both in the classroom and/or online.
- * Experience with Learning Management Systems.
- * Strong understanding of adult learning principles.



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Preferred Qualifications

- * Masters Degree preferred for all adjunct faculty.
- * Industry certification where appropriate.

Physical Requirements and/or Unusual Work Hours

- * Standing for period up to 3 hours at a time.
- * Courses are taught primarily nights between 6 p.m. and 9:30 p.m Monday through Friday and also on Saturdays (depends on program).

Special Message to Applicants

Posting Date: 04/21/2017

Closing Date (12am ET):

Open Until Filled:

Salary Posting Information: Competitive

Salary Band: N/A

Job Classification: Faculty

To apply, visit: [\[url=http://apptrkr.com/1081996\]](http://apptrkr.com/1081996)<https://jobs.villanova.edu/postings/11077>

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A
Villanova University
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