

Adjunct Faculty Business Systems  
Villanova University

Direct Link: <https://www.AcademicKeys.com/r?job=96812>

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<b>Job Title</b>	Adjunct Faculty Business Systems
<b>Department</b>	N/A
<b>Institution</b>	Villanova University Villanova, Pennsylvania
<b>Date Posted</b>	Sep. 11, 2017
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Adjunct/Visiting Professor
<b>Academic Field(s)</b>	Business - General
<b>Apply Online Here</b>	<a href="http://apptrkr.com/1081996">http://apptrkr.com/1081996</a>

**Apply By Email**

**Job Description**

Adjunct Faculty Business Systems

Posting Number: 2017376F

Position Type: Faculty

Recruitment Type: Internal/External Applicants

Work Schedule: PT/12 Month

Department: 271-Dir-Summer Sess and Part-Time Div

Position Summary

## Adjunct Faculty Business Systems Villanova University

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The College of Professional Studies is seeking applications for adjunct teaching positions from qualified candidates in the following non-credit, certificate based programs:

- \* Supply Chain Management (CSCP)
- \* Contract Management
- \* Finance
- \* Leadership

Villanova is a Catholic university sponsored by the Augustinian order. Diversity and inclusion have been and will continue to be an integral component of Villanova University's mission. The University is an Equal Opportunity/Affirmative Action employer and seeks candidates who understand, respect and can contribute to the University's mission and values.

### Duties and Responsibilities

- \* Preparation of weekly class schedule syllabus additional referenced materials and teaching tools for classroom and online delivery.
- \* Teach required material(s) to students using technology tools provided by the University.
- \* Provide an environment of learning that is welcoming, interactive and focused.
- \* Provide administrative tasks, including but not limited to, distribution of materials, attendance monitoring, reporting of activities to a CPS administrator and submission of final grades.
- \* Attend faculty meetings as required.

### Minimum Qualifications

- \* Bachelors Degree required for all

adjunct faculty.

- \* 3 to 5 years Professional experience in topics.
- \* Prior teaching experience required.
- \* Proven ability to teach successfully both in the classroom and/or online.
- \* Experience with Learning Management Systems.
- \* Strong understanding of adult learning principles.



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Preferred Qualifications

- \* Masters Degree preferred for all adjunct faculty.
- \* Industry certification where appropriate.

Physical Requirements and/or Unusual Work Hours

- \* Standing for period up to 3 hours at a time.
- \* Courses are taught primarily nights between 6 p.m. and 9:30 p.m Monday through Friday and also on Saturdays (depends on program).

Special Message to Applicants

Posting Date: 04/21/2017

Closing Date (12am ET):

Open Until Filled:

Salary Posting Information: Competitive

Salary Band: N/A

Job Classification: Faculty

To apply, visit: [\[url=http://apptrkr.com/1081996\]](http://apptrkr.com/1081996)<https://jobs.villanova.edu/postings/11077>

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**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

N/A  
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