

## Graduate Student Assistant | Finance Programs Stevens Institute of Technology

Direct Link: <https://www.AcademicKeys.com/r?job=217621>

Downloaded On: May. 8, 2024 2:22pm

Posted Jul. 13, 2023, set to expire Jul. 12, 2024

**Job Title** Graduate Student Assistant | Finance Programs  
**Department** Graduate Studies Finance and Financial Engineering  
**Institution** Stevens Institute of Technology  
Hoboken, New Jersey

**Date Posted** Jul. 13, 2023

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Graduate Student

**Academic Field(s)** Finance  
Business - General

**Apply Online Here** [https://stevens.wd5.myworkdayjobs.com/External/job/Hoboken-NJ---Main-Campus/Graduate-Student-Assistant----Finance-Programs\\_RQ26991](https://stevens.wd5.myworkdayjobs.com/External/job/Hoboken-NJ---Main-Campus/Graduate-Student-Assistant----Finance-Programs_RQ26991)

**Apply By Email**

**Job Description**

### Job Description

Yielding Graduate Assistants will be hired to assist with yielding initiatives of Stevens School of Business Graduate Students for the Summer and Fall 2021 semesters. The Finance Programs (Finance, Financial Engineering, Financial Analytics) yielding GAs will work alongside the Program Coordinator to assist with outreach to prospective students, including answering student inquiries via emails/calls, regular and consistent data entry, and making Study Plans. The position includes 5 hours per week for calling and data upkeep.

Prospective calling campaign GAs must be detail-oriented, have strong communication skills, and a

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strong knowledge/understanding of the Finance programs we offer.

GAs must be currently enrolled students in one of the 3 programs (FIN,FE,FA).

This position is for Stevens students currently enrolled. Must have a fulltime status. Bachelors Degree required. This is a part-time hourly position.

### **Department**

Graduate Studies Finance and Financial Engineering

### **General Submission Guidelines:**

In order to be considered a candidate for any job at Stevens, you must submit an online application. Please attach a cover letter and resume with each application. Other requirements for consideration may depend on the job.

### **Still Have Questions?**

If you have any questions regarding your application, please contact [Jobs@Stevens.edu](mailto:Jobs@Stevens.edu)

### **EEO Statement:**

Stevens Institute of Technology is an Equal Opportunity Employer. Accordingly, Stevens adheres to an employment policy that prohibits discriminatory practices or harassment against candidates or employees based on legally impermissible factor(s) including, but not necessarily limited to, race, color, religion, creed, sex, national origin, nationality, citizenship status, age, ancestry, marital or domestic partnership or civil union status, familial status, affectional or sexual orientation, gender identity or expression, atypical cellular or blood trait, genetic information, pregnancy or pregnancy-related medical conditions, disability, or any protected military or veteran status.

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Stevens is building a diverse faculty, staff and student body and strongly encourages applications from female and minority candidates as well as veterans and individuals with disabilities. Stevens is a federal contractor under the Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA) and the Rehabilitation Act of 1973, as well as other federal statutes.

### Jeanne Clery Disclosure:

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the Department of Public Safety is required to publish an annual security report which includes statistics mandated by the Clery Act. You can obtain a copy of this report by accessing the following web site: <http://www.stevens.edu/sit/police>

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

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