

Associate Dean of School For Business  
Metropolitan College of New York

Direct Link: <https://www.AcademicKeys.com/r?job=229580>

Downloaded On: May. 9, 2024 10:57am

Posted Jan. 26, 2024, set to expire May 29, 2024

**Job Title** Associate Dean of School For Business

**Department** School of Business

<https://www.mcny.edu/human-resources/jobs/>

**Institution** Metropolitan College of New York  
New York, New York

**Date Posted** Jan. 26, 2024

**Application Deadline** May 26, 2024

**Position Start Date** Available Immediately

**Job Categories** Associate/Assistant Dean

**Academic Field(s)** Business - General

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**Job Description**

Associate Dean for School of Business, Full-Time Employee

Metropolitan College of New York (MCNY) is a unique and vibrant learning institution. It is a non-profit,

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regionally accredited college offering associate, bachelor's and master's degrees, with state-of-the-art campuses in the Financial District of Manhattan and the Hub district of the South Bronx. For over 50 years, MCNY has offered highly motivated learners a powerful model of Purpose-Centered Education that promotes personal transformation and constructive change in workplaces and communities. MCNY enrolls approximately 1,000 students annually into its accelerated degree programs with convenient onsite and remote schedules for added flexibility.

### Summary:

Metropolitan College of New York (MCNY) invites applicants for the position of Associate Dean for the School of Business. The School of Business at MCNY offers a diverse range of programs, including associate degree programs, bachelor's degree programs, and graduate MBA programs. We are seeking an accomplished professional to join our dynamic team and contribute to the continued success and growth of our business education offerings.

### Responsibilities:

As the Associate Dean for the School of Business, the successful candidate will be responsible for:

- Collaborating effectively with faculty, fostering an environment conducive to academic excellence, and contributing to the development of innovative curriculum and teaching methods.
- Demonstrating leadership in scholarship.
- Demonstrating leadership in maintaining ACBSP accreditation standards.
- Overseeing scheduling and program administration to ensure a seamless academic experience for students.
- Reporting directly to the Dean for Academic Affairs and working closely with other deans and directors of cross-departmental programs to achieve the college's academic goals.
- Contributing to the development and implementation of strategic initiatives to enhance the School of Business's reputation and reach.
- Successfully recruiting students at the undergraduate and graduate level.
- Engaging in industry outreach, fostering partnerships, and developing opportunities for student internships and experiential learning.

### Qualifications:

The ideal candidate will possess:

- A Ph.D. or ABD (All but Dissertation) in a relevant field is preferred.
- Incremental years of experience in leadership positions within a School of Business.

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- Proven experience working collaboratively with faculty and managing scheduling and program administration.
- Demonstrated leadership in scholarship.
- Demonstrated leadership in maintaining ACBSP accreditation standards.
- A strong record of success in recruiting students at the undergraduate and graduate level.
- A track record of industry engagement and partnership development.
- Strong interpersonal and communication skills, with the ability to engage with diverse stakeholders.

MCNY is operating in a hybrid work format. Currently, this role works at least 3 days a week from the office and 2 days remote.

In compliance with NYC's Pay Transparency Act, the annual base salary range for this position is \$80k – \$85k. Metropolitan College of New York considers factors such as (but not limited to) scope and responsibilities of the position, candidate's work experience, education/training, key skills, internal peer equity, as well as market and organizational considerations when extending an offer.

Interested applicants should submit a cover letter and resume once the apply for this job is clicked or mail to Department of Human Resources, Metropolitan College of New York, 60 West Street, New York, NY 10006.

For more information about MCNY please visit the College's website at [www.mcny.edu](http://www.mcny.edu)

MCNY is an Equal Opportunity Employer.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### **Contact**

Human Resources  
Metropolitan College of New York  
60 West Street  
New York, NY 10006

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