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Downloaded On: May. 9, 2024 5:08am Posted Mar. 7, 2024, set to expire May 13, 2024

Job Title Lecturer/Academic Program Assoc - Entrepreneurship/Catalyst Coordinator

Department Business

Institution University of Kansas

Lawrence, Kansas

Date Mar. 7, 2024

Posted

Application Open until filled

Deadline

Position Available immediately

Start Date

Job Lecturer/Instructor

Categories

Academic Entrepreneurship

Field(s)

Job https://sjobs.brassring.com/TGnewUI/Search/home/HomeWithPreLoad?PageType=JobDetails8

Website

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Job

Description

Lecturer/Academic Program Assoc -Entrepreneurship/Catalyst Coordinator Business

Position Overview

The School of Business at the University of Kansas is searching for a Lecturer in Entrepreneurship for



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the 2024-25 academic year who will also serve as the Coordinator for the Catalyst program. This position reports to the Management and Entrepreneurship Area Director. This is a 1.0 FTE, benefit-eligible, non-tenure track, faculty, academic year appointment. There is not additional summer salary associated with the Coordinator duties. The Coordinator portion (.25 FTE) of the position serves at the pleasure of the Area Director. This position is limited term for a one-year initial appointment and possibility of extension up to three years.

In a continuing effort to enrich its academic environment and provide equal educational and employment opportunities, the university actively encourages applications from members of underrepresented groups in higher education.

The successful candidate must have appropriate authorization to work in the U.S. before employment begins. Any employment with the University of Kansas is contingent upon satisfactory completion of a background check.

The University of Kansas and Lawrence, Kansas:

The University of Kansas is one of the leading research universities in the United States and is known for its strong tradition of academic excellence. Since 1909, the University of Kansas has been a member of the Association of American Universities, the premier consortium of research institutions in North America.

The University of Kansas School of Business offers undergraduate, master's (full-time, part-time, and online) and doctoral programs. In recent years, the School has experienced remarkable growth and currently enrolls more than 2,300 undergraduate students. The School offers a robust set of entrepreneurship degree programs at the graduate and undergraduate level, and has made significant investments in entrepreneurship co-curricular programming. Growing the breadth and impact of entrepreneurship programming features prominently in KU's strategy, Jayhawks Rising.

The School of Business sits on KU's main campus in Lawrence. In May 2016, the School of Business moved into its new \$70.5 million home, Capitol Federal Hall. Lawrence is located 35 miles west of Kansas City atop Mount Oread in the Kansas River valley. It has a population of about 100,000, with a large student population and a small-town, friendly atmosphere with many major-city lifestyle amenities. Lawrence boasts a nationally recognized live-music scene and a historic downtown full of small businesses, art galleries, microbreweries, bars, restaurants and more. Museums in town and on campus offer exhibits of classic and contemporary art, natural history and anthropology.

Kansas City, Kansas, home to the University of Kansas Medical Center, is a 40-minute drive from



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Lawrence. The Kansas City metropolitan area has a population of two million and offers many fine restaurants, superb shopping and an extensive choice of professional, cultural and sporting events. The Kansas City International Airport (MCI), with a newly opened terminal, offers flights to all major U.S. cities and is less than an hour drive from Lawrence.

Job Description

60% - Teaching

Teach undergraduate or graduate level courses on various topics in entrepreneurship. Duties include but are not limited to: course preparation, consultation, and assignment of course grades. Courses may be taught at the Lawrence, Edwards, or Leavenworth campus, and online. The typical course load for this appointment is six (6) courses per academic year. Teaching assignments will be determined by the Area Director to best meet the needs of the School of Business. The Business School reserves the right to modify course loads based on current needs of the School. All faculty should abide by area, school, and university policies and procedures.

20% - Teaching Related Service

Participate as an active member of the area and engage in instruction-related activities beyond direct instruction. Examples include curriculum development committees, course improvement initiatives, and advising student organizations. All faculty members are expected to fulfill their share of service duties needed to facilitate the efficient operation of the school.

20% - Catalyst Program Coordinator

Work with the Management and Entrepreneurship Area Director and Director of Entrepreneurship Co-Curricular Programs coordinating The Catalyst program. The Catalyst is the School's flagship entrepreneurship co-curricular program, combining a new venture development curriculum with mentoring and professional development. Duties may include but are not limited to:

- * Ensure students complete program requirements, including mentor meetings, deliverables, and required training and discussion sessions.
- * Act as the primary point of contact for program participants and program alumni.
- * Work with administrative staff, coordinate the distribution of scholarships and compensation to eligible students.
- * Recruit a diverse group of mentors, including community leaders and program alumni.
- * Organize mentor training sessions and ensure mentors are equipped to effectively support student ventures.
- * Facilitate mentor-student matching and monitor the progress of mentorship relationships.
- * Develop and implement additional programming for Catalyst alumni, including networking events,



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workshops, and mentoring opportunities.

- * Develop and maintain records and reports related to program activities and outcomes.
- * Coordinate with the Director of Entrepreneurship Co-Curricular Programming to ensure an outstanding participant experience and the integration of The Catalyst participants and alumni with the School's entrepreneurship co-curricular programming portfolio.

Required Qualifications

- * Master's degree in entrepreneurship or a related field.
- * Documented ability of successful teaching in entrepreneurship, OR a demonstrated record of mentorship, leadership, or entrepreneurship training experience in a professional setting.
- * Minimum of four years' work experience in a mentoring program, or at a senior level directly related to entrepreneurship.

Preferred Qualifications

- * Experience teaching successfully at both graduate and undergraduate levels.
- * Demonstrated experience leading entrepreneurship curriculum design initiatives.
- * Familiarity with undergraduate business programs at KU.
- * Excellent mentorship and leadership skills, with a passion for education and student development.
- * Effective communicator with strong networking abilities.

Contact Information to Applicants

Michaela Edwards, busmgtadmin@ku.edu (regarding application process) Brian Anderson, brian.anderson@ku.edu (regarding position information)

Additional Candidate Instruction

To be considered, candidates must submit an online application. A complete application will include a: (1) letter of application describing both academic and/or industry experience and accomplishments, (2) record of productivity in teaching, research, service, and/or industry experience as noted in CV, (3) teaching statement and supplemental materials (e.g., teaching portfolio, sample syllabi, teaching evaluations). Letters of recommendation may be requested from selected applicants as the search process moves forward.



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In addition to the materials above, learning about each applicant's contribution and engagement in areas of diversity is an important part of KU's mission. As a result, applicants will be presented the following question at the time of application:

- Describe your experiences working with people from diverse backgrounds and explain how those experiences reflect your commitments to diversity, equity, and inclusion (DEI).

First review of applicants will begin April 10, 2024.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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